



Use Information Responsibly, Ethically, and Legally

Directions: Read each question carefully and choose the best answer.

- When information appears in several sources and most people know the information, it is considered common knowledge. You do not need to cite common knowledge used in a research paper. From the list of the information examples below, choose the one that is not considered common knowledge.
 - Arguably, one of the most difficult decisions of the presidency of John F. Kennedy was the one in which he averted a nuclear war during the Cuban missile crisis.
 - Surrounded by Indians, General Custer fought the battle of Little Big Horn and lost.
 - Franklin Pierce, 14th President of the United States, was born in 1804 and died in 1869.
 - President Abraham Lincoln delivered the Emancipation Proclamation in January of 1863 and freed the slaves.
- You have been given an assignment in your literature class to paraphrase the ideas in a passage from an American author. You are having problems with the assignment because you do not know exactly what it means to paraphrase. From the choices below, choose the sentence that best describes the process of paraphrasing.
 - Paraphrasing means to restate the idea of the excerpt or passage by changing a few words in the excerpt with synonyms.
 - Paraphrasing means to restate the idea of the excerpt or passage in your own words. The paraphrase can be about the same length as or longer than the original excerpt.
 - Paraphrasing means to restate the main ideas of excerpt or passage in your own words. It is very brief compared to the passage or excerpt.
 - Paraphrasing means to use the exact words of the excerpt or passage and use quotation marks.
- You are producing a program at your school television station. The program covers student participation in a “Decades Day” project. It would be nice to use music from the different decades, but how much of an artist’s recording can you use as background music? Choose the correct answer below:
 - You may use up to 30 seconds but no more than 10% of a recording.
 - You may use up to 60% of the recording.
 - You may not use any portion of the recording for your televised program unless you contact the record producer.
 - You may use up to one minute but no more than 50% of the recording.



Use Information Responsibly, Ethically, and Legally

4. Your school library subscribes each year to an online photo database. As the editor of the school yearbook you have been searching for photos of current events to use as part of the yearbook. You decide that you will use some of the photos from the online photo database. Knowing that in your school students purchase their yearbook, which of the answers below correctly applies to the use of these photos in a school yearbook?
- Ⓐ You can use as many of the photos as you like as long as you give credit to the online photo database under each picture that you use.
 - Ⓑ You may use as many of the photos as you like as long as you give credit to the online photo database under each picture that you use and also include a “credits” page at the end of the yearbook that lists the name of the online photo database.
 - Ⓒ You may not use any of the photos from the online database for the school yearbook because of restrictions from the database producer.
5. To earn extra money as a college student you have begun a DJ business. You have created a website about your DJ business. You want to include some of the photographs of your work as the DJ at weddings on your website. You go to a wedding photographer’s website and find some photos of yourself playing music and announcing the wedding party. You do not see a copyright notice and it would be easy to copy the photos to your site. You are undecided as to whether or not you can use the photographs. What can you do?
- Ⓐ Since the photographs do not have a copyright notice, the photographs are not copyrighted and may be used on your website.
 - Ⓑ Since the photographs do not have a copyright notice, you can use the photographs and then add the name of the photographer and the URL from the photographer’s website.
 - Ⓒ Since almost all materials created privately and originally after April 1, 1989 are copyrighted and protected whether they have a copyright notice or not, you must seek permission from the photographer.
6. A student at the university wrote a paper for a sociology class about the link between poverty and voting in elections. This same student has a paper due in her government class but she doesn’t have much time to complete the government paper and feels that with a few changes, she can use the same paper for the government class. What might be the consequences of this decision?
- Ⓐ Nothing will happen to the student. The paper was the student’s original work and can be used without consequence.



Use Information Responsibly, Ethically, and Legally

- (B) Since the student did not intentionally intend to plagiarize by using the same paper in her government class, the professor will ask that she redo the paper and will receive a lower grade.
- (C) The student will receive a zero on her paper. Even though the paper is her original work, this is still considered plagiarism.
- (D) The student will have to meet with both professors and explain the difference in the two papers. The professors will determine whether or not the papers meet the requirements of their individual assignments.
7. A recent study of high school students done at a major university found that many of the students reported one or more instances of test cheating, one or more incidents of serious cheating on written work, and some level of plagiarism on written work taken the Internet. As a student, you have been made aware of the consequences of any type of cheating in an academic setting. However, there are unintended consequences to students that choose to follow the principles of intellectual property. In the list below, find the one example of unintended consequences to the student that follows the principles of intellectual property.
- (A) Choosing to follow the principles of intellectual property does not have any consequences.
- (B) Choosing to follow the principles of intellectual property has the unintended consequence of not being able to write a good paper.
- (C) Choosing to follow the principles of intellectual property has the unintended consequence of the student being outscored by peers that do cheat and/or plagiarize.
- (D) Choosing to follow the principles of intellectual property has the unintended consequence of always trying to do the right thing and not being rewarded for making this choice.
8. You have been asked to write a three-page paper for your college freshman English class. You will use MLA format for your paper. The professor has stressed that citation is extremely important. You feel confident about your knowledge of MLA citation but are trying to remember the examples of when you do not have to use MLA citation. Choose the answer that most correctly indicates when MLA citation is not needed.
- (A) You do not need to cite sources for familiar proverbs, well-known quotations or common knowledge.
- (B) You do not need to provide a citation for a recent event that was reported in three different sources.
- (C) You do not need to cite sources for information that is not written by experts in the field.



Use Information Responsibly, Ethically, and Legally

9. Your school drama club would like to create a play based on a popular young adult novel. You want to use the same character names and places as in the novel. You will perform the newly created play at your school for parents and community members. What is the appropriate way to handle the use of the characters and places from this popular novel and adhere to copyright?
- Ⓐ Since you are using the character names and places from a popular novel for your play, you must ask the author's permission.
 - Ⓑ Since you are using the character names and places from a popular novel for your play, you must make a statement in the play program that gives attribution to the author and their work.
 - Ⓒ Since you are using the character names and places from a popular novel for your play and your play is completely different from the story in the novel, you do not need to do anything as you have created something new.
10. Read the passage below and then choose from the three responses the one that is a paraphrase of the passage:

Students must learn to paraphrase information when writing research papers for class. Paraphrasing is restating an author's ideas in the student's own words. The paraphrase can be the same length as or longer than the author's stated ideas. A paraphrase is different from summarizing when a student would restate only the main ideas of the author's writing. When using the author's words exactly as they are written, the student needs to use quotation marks. Finally, students must learn that paraphrasing an author's ideas does not mean to change just a few of the words in the passage or excerpt. As stated in the beginning, the author's ideas must be restated in the students own words.

- Ⓐ Students should learn to paraphrase information when doing a research paper. Paraphrasing means to restate the author's idea in your own words. The paraphrase can be about the same length or more expanded than the original ideas. A paraphrase is different from summarizing where you only restate the important ideas of the author's writing. If you use all of the author's words exactly as written, you need to use quotation marks. When you paraphrase do not just change a few of the author's words with synonyms, instead just restate the author's words with your own.
- Ⓑ When doing a research paper, students need to learn the skill of paraphrasing, or putting the words of a passage into their own words. Paraphrasing differs from summarizing, when only the main ideas of the work or passage are stated. It also differs from a quotation when the words of the author are placed in quotation marks. Changing just a few words of the passage by using synonyms is not paraphrasing; students must use their own words.



Use Information Responsibly, Ethically, and Legally

- © Learning to paraphrase is important in doing research papers for class. To paraphrase, restate the author's ideas in your own words. To summarize the author's ideas, just restate the main ideas. Finally, if you use the author's words as written, then you must use quotation marks.



Use Information Responsibly, Ethically, and Legally

1. A
2. B
3. A
4. C
5. C
6. C
7. C
8. A
9. A
10. B